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PRIVACY POLICY

This privacy policy is provided in accordance with article 13 and 14 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data (General Data Protection Regulation or "GDPR").

1. Data Controller and Data Protection Officer (DPO)

The data controller is "**Pedemontana Sociale**" Azienda Territoriale per i Servizi alla Persona subject to the direction and coordination of **Pedemontana Parmense** headquartered in **Piazza Fraternità 4, 43044 Collecchio (Pr)** C.F./P.I.02468280348, in the name of the legal representative pro tempore (below "Data Controller").

Given the status of a public organization, the Data Controller has provided, in accordance with point (a) of article 37 (1) GDPR, the designation of the Data Protection Officer (DPO). The Data Controller has designated **Dott.ssa Daria Torelli** as DPO, who can be contacted for any information and/or request regarding the processing of data made by the Data Controller, sending an e-mail to: avvdariatorelli@miaposta.it or by a certified mail: daria.torelli@pecstudio.it

2. Purpose and legal basis of the processing

The data you give us will be processed for institutional purposes related to the execution of professional Social Service and for the provision of personal assistance provided by the Data Controller, including, for example:

- ✓ Registration in the organization's personal data and databases
- ✓ development of own statistics
- ✓ professional social service to support family and safeguard underage
- ✓ Socio-healthcare and social activities with high health integration
- ✓ Educational assistance in school and kindergarten through E.S.E.A operators
- ✓ Services provided under the service contract concluded pursuant to dgr 514/09 (e.g. home care, educational support, daycare centers)
- ✓ Legal protection functions
- ✓ social alarm service
- ✓ temporary or permanent relief inclusion in semi-residential and/or residential facilities for elderly, disabled people and adults
- ✓ socio-employment workshops for people with deficits
- ✓ work integration according to law 68/99 and according to Emilia Romagna law 14/2015
- ✓ taxi sociale service
- ✓ income support interventions and protected structures' contributions measures
- ✓ public housing and rental fund
- ✓ other services provided that you requested

The data provided may be processed for the aforementioned institutional purposes without the need for your express consent, as the processing of your personal data is carried out for the execution of a task in the public interest according to article 2-ter D.Lgs. 196/2003 (Codice Privacy) as harmonized by D.Lgs. 101/2018, point (e) of article 6 GDPR and, with regard to special categories of personal data (previous sensitive) according to point (g) of article 9 (2) GDPR as harmonized by article 2-sexies of Codice Privacy, as well as to fulfil, in certain instances, a legal obligation to which the Data Controller is subject (point (c) of article 6 (1) GDPR), such as the execution of the Service Contract in force at the time between Unione Pedemontana Parmense and Azienda Pedemontana Sociale, or to fulfil your request to activate a Service (point (b) of article 6 (1) GDPR).

The provision of data is necessary since your refusal to provide the personal data requested may make it impossible for the Data Controller to give the requested service or its proper execution.

3. Processing mode

The data is collected in compliance with the principles of relevance, integrity and not excessive in relation to the purposes for which they are processed. The personal data provided are processed in compliance with the principles of lawfulness, fairness

and transparency, set forth in Article 5 of the GDPR, also with the support of computerized and telematic tools designed to store and manage the data, and, in any case, in such a way as to ensure their security and protect the highest confidentiality of the person concerned, for any processing operations, such as, for example, those listed in point 2 of Article 4 GDPR.

4. Data not been obtained from the data subject (point (f) of article 14 (2) GDPR)

Azienda Pedemontana Sociale, for the purpose of providing professional Social Service as well as in relation to the institutional functions it is entrusted with by Unione Pedemontana Parmense, may acquire the personal data, including special categories of personal data, of data subjects from other Data Controllers, such as, for example, territorial Health Services, Scholastic Institutes or other Public Administrations, or following reports from the Police and Public Prosecutor's Offices.

5. Recipients

The personal data collected will be processed by employees and/or collaborators of the Data Controller and by some external parties who provide sufficient guarantees on the adoption of appropriate legal, organisational and technical measures so that the processing of the data meets the requirements of GDPR and guarantees the protection of the rights of the data subject. In particular, your data may be made accessible to: employees and collaborators of the Data Controller, in their capacity as designated and/or authorised to process personal data and/or system administrators; third party companies or other subjects (for example, credit institutions, professional firms, consultants, insurance companies, voluntary associations, etc.) who carry out outsourcing activities on behalf of the Data Controller, in their capacity as data processors.

Furthermore, should it be necessary for the purposes for which the data are processed, your data may be communicated to: AUSL company, general practitioner, judicial authorities, educational institutions, foster families and/or entities receiving underage, law enforcement, other public entities for their institutional purposes

6. Personal data transfer

Data will not be transferred outside the European Union. In any case, it is understood that, should it become necessary to transfer the location of servers, in Italy and/or in European Union and/or non-EU countries, such transfer will take place in compliance with articles 45 et seq., GDPR. In such case, anyway, Controller ensures from now on that the transfer of data outside EU will take place in compliance with the applicable legal dispositions by stipulating, if necessary, agreements that guarantee an adequate level of protection and/or by adopting standard contractual clauses provided by European Commission.

7. Period for which personal data will be stored

Management and storage of personal data on computerized support will take place on Controller's servers and/or third companies appointed and duly designated as Data Processors, located within the European Union. Currently servers are located in Italy. Personal data will be processed by Controller only for much needed time to fulfill to overmentioned purposes, respecting data minimisation and storage limitation principles as expected by point (c) (e) of article 5 GDPR. Data, anyway, will be processed not more over 10 years from termination of the relationship for the purposes set out in point 2 or for a period not exceeding that prescribed by Italian law to the protection of Controller's right/interests. Once this storage period has elapsed data will be destroyed or anonymized and, in any case, will be unusable for the purposes for which the storage period has ended.

8. Data subject rights

According to article 15-21 GDPR, data subject shall have the right to: obtain from the controller confirmation as to whether or not personal data concerning him or her are being processed, and, where that is the case, access to the personal data; obtain from the controller the rectification and the integration of personal data concerning him or her; obtain from the controller the erasure of personal data concerning him or her ("right to be forgotten"); obtain from the controller restriction of processing according to article 18 GDPR cases; receive from the controller the personal data concerning him or her in a structured, commonly used and machine-readable format to transmit to other controller (right to data portability); object, on grounds relating to his or her situation, at any times to processing of personal data concerning him or her which is based on point (e) of article 6.

At any times, data subject can exercise his or her rights by contacting the controller:

- ✉ With a registered letter with return receipt to "Pedemontana Sociale" Azienda Territoriale per i Servizi alla Persona, Piazza Fraternità 4, 43044 Collecchio (PR).
- ✉ With an e-mail message: segreteria@pedemontanasociale.pr.it
- ✉ With a certified mail: pedemontanasocialeparma@pec.it

9. Right to lodge a complaint

According to point (d) of article 13 (2) GDPR makes itself known to data subject that he or she has the right to lodge a complaint with a supervisory authority (Garante per la protezione dei dati personali, Piazza Venezia n. 11 – 00187 Roma).